

JOB DESCRIPTION

Job Title: Director, Engineering and Construction

FLSA Status: Exempt

Salary Grade: 13

PURPOSE OF POSITION

The Director, Engineering and Construction will be responsible for overseeing, managing and providing leadership provide leadership related to the planning, engineering, construction and maintenance management of SCRRA railroad infrastructure. The position will also be responsible for the oversight for day-to-day management of the Engineering and Construction Department.

DISTINGUISHING CHARACTERISTICS

This job description is not part of a job series

SUPERVISION EXERCISED AND RECEIVED

- Receives general oversight from Executive level management
- Responsible for managing and monitoring work performance of a division or department

ESSENTIAL DUTIES AND RESPONSIBILITIES

The duties listed below are intended to describe the general nature and level of work being performed and are not to be interpreted as an exhaustive list of responsibilities.

- Direct the Authority's infrastructure design and engineering, construction, and large rehabilitation functions. Plan future direction for the work units of the department.
- Coordinate infrastructure project design, delivery, and maintenance with the appropriate teams and departments.
- Support the development of the infrastructure components of the SCRRA's Strategic Assessment.
- Establish and monitor policies and procedures for developing and delivering capital projects within a California Public Works contracting environment utilizing federal, state and local grant funds.
- Participate in the preparation and administration of assigned program budget; Review and approve the budgets developed by managers from the functional areas and allocate financial resources.
- Identify operating problem areas, inefficiencies and report on issues involving department activities; Recommend and implement improved courses of action.
- Collaborate with managers and departments to accomplish organizational objectives, in support of the delivery of capital projects to facilitate timely project progress and compliance with financial and contractual requirements.
- Participate in various cross-functional committees to address overall organizational strategies and goals.
- Provide direction to staff and oversee the management of contractors and consultants. Establish training needs and ensure objectives and expectations are met, along with compliance of policies and procedures.
- Establish and maintain productive working relationships with member agencies to support the delivery of capital projects.
- Direct the preparation and processing of all Board items in relation to departmental objectives.



- The responsibilities outlined above are representative of the role but not exhaustive. Additional duties may be assigned as needed, and reasonable accommodations will be provided to qualified individuals with disabilities in accordance with applicable laws.

MINIMUM QUALIFICATIONS

Education and Experience

- Bachelor’s Degree in Engineering or a closely related technical field.
- Minimum of eight years’ experience in track, structures, stations, support facilities and signal and communication systems) in a senior level position related to FRA regulated Class I or commuter railroad engineering and operations including planning, design, estimating, budgeting, construction, and maintenance.
- Minimum eight years’ experience developing and complying with Engineering Standards, design criteria, and specifications related to FRA Class 1 and passenger infrastructure.
- Minimum of five years field experience in construction and maintenance of railroad infrastructure.
- A combination of training, with a minimum of an Associate Degree and/or experience that provides the required knowledge, skills and abilities may be considered when determining minimum qualifications. Advanced relevant coursework may also substitute for a portion of required experience.
- Valid Class C Driver’s License with a satisfactory driving record of no more than two moving violations and no DUIs within the last three years

Preferred Qualifications

California Professional Engineer’s License

Knowledge, Skills, and Abilities

Knowledge of:

- SCRRRA policies, rules and procedures, and public agency environment
- Industry issues, practices and procedures
- Applicable federal, state and local regulations
- California Public Works

Skilled In:

- Strong and effective leadership, team building, communication, and time management
- Analysis, measurement and process improvement
- Microsoft office

Ability to:

- Provide clear direction and policy recommendations
- Anticipate and mitigate potential contractual and staff concerns
- Maintain relationships with appropriate railroad or functional industry partners
- Maintain technical competency and current knowledge of the field
- Develop and deliver commuter or freight railroad infrastructure projects

PHYSICAL REQUIREMENTS

- Transition between a stationary position at a desk or work location and move about Metrolink facilities or other work site locations



- Operate tools to perform the duties of the position, such as computers, office equipment, and work-related machinery
- Transport equipment or boxes up to 25 lbs
- Exchange ideas by means of communication
- Visual acuity to detect, identify, and observe employees or train movement and any barriers to movement when working on or near railroad tracks
- Hear and perceive the nature of sounds when working on or near railroad tracks
- Balance, ascend/descend, climb, kneel, stoop, bend, crouch, or crawl within assigned working conditions and or locations

Working Conditions

Position requires work in a normal office environment with little exposure to excessive noise, dust, or temperature. Work may also be conducted in outdoor environments, at construction sites, Railroad Track and Right-of-Way environments, and warehouse environments, with possible exposure to individuals who are hostile or irate, moving mechanical parts, and loud noises (85+ decibels, such as heavy trucks, construction, etc.)

Southern California Regional Rail Authority is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Authority will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Last Updated: July 2025

