

## JOB DESCRIPTION

**Job Title:** Manager II (Various)  
**Working Title:** Manager II, System Safety  
**FLSA Status:** Exempt  
**Salary Grade:** 10

### PURPOSE OF POSITION

The Manager II, System Safety, will support the Metrolink strategic management, implementation, and the continuous improvement of Safety Management System (SMS) in accordance with FRA 49 CFR Part 270 System Safety Program Plan (SSPP). Creates organizational framework to support a risk-based safety culture.

### DISTINGUISHING CHARACTERISTICS

This is the senior level of the Manager (various) series. At this level, incumbents typically independently represent the organization; serve as a subject matter expert who possesses highly specialized knowledge, skills, abilities, and experience; are responsible for a specialty program area that has a major impact on the organization.

### SUPERVISION EXERCISED AND RECEIVED

- Receives supervision from director level roles.
- Responsible for supervising and monitoring performance for a regular group of employees or contractors.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

*The duties listed below are intended to describe the general nature and level of work being performed and are not to be interpreted as an exhaustive list of responsibilities.*

- Responsible for the development, implementation, and maintenance of the SSPP.
- Responsible to create a continuous improvement plan to implement a hazard-based approach to identifying and controlling risks to the transit agency.
- Ensure that the Metrolink operating services contractors performance meets specified standards, contract specification and required federal regulations
- Ensure foreign railroads (freight and passenger) are efficiency tested for compliance with SCRRRA rules.
- Assist in the development, implementation, and execution to determine SMS performance and effectiveness of the Metrolink SSPP
- Ensure in the development and tracking of related audit corrective action plans (CAPs) to address system deficiencies.
- Leads in-depth analysis and readiness of the SSPP against Part 270 to develop the framework and implementation the four pillars of SMS, "management policy, risk management, safety assurance, and safety promotion."
- Uses data analytics for injury/incident analysis and trends and leads in the development of new KPIs and metrics to proactively identify hazards and risks in the operation.
- Assists in the development of mitigation strategies for areas to be determined of unacceptable risk and/or negative trending.
- Review laws and regulations to identify and interpret reporting requirements, and update procedures, as needed



- Assist in collaborative efforts to increase safety engagement in change management process throughout the organization by examining all ways to continually improve risk identification and mitigations processes.
- The responsibilities outlined above are representative of the role but not exhaustive. Additional duties may be assigned as needed, and reasonable accommodations will be provided to qualified individuals with disabilities in accordance with applicable laws.

## MINIMUM QUALIFICATIONS

### Education and Experience

- Bachelor’s degree in Occupational Safety and Health or related field
- A minimum of (5) years of work experience in freight or passenger rail, or a public transportation government entity
- Safety Management System (SMS) and/or ISO certification
- Prior experience with Continuous Improvement initiatives (i.e., Six Sigma, Lean Six Sigma (LSS), Kaizen events etc.)
- A combination of training, education, and/or experience that provides the required knowledge, skills, and abilities may be considered when determining minimum qualifications. Advanced relevant coursework may also substitute for a portion of the required experience.
- A valid Class “C” California driver’s license with a satisfactory driving record of no more than two moving violations and no DUIs within the last three years.

### Preferred Qualifications

- Class 1, commuter, or regional railroad experience
- Transit Safety and Security Program (TSSP) Certification
- Certified Safety Professional (CSP) Certification
- Project Management Professional (PMP) Certification
- Process Improvement Certification (Six Sigma, Lean Six Sigma etc.)
- Knowledge, Skills, and Abilities

### Knowledge, Skills, and Abilities

#### Knowledge of:

- Class 1, commuter, or regional railroad experience
- Transit Safety and Security Program (TSSP) Certification
- Certified Safety Professional (CSP) Certification
- Project Management Professional (PMP) Certification
- Process Improvement Certification (Six Sigma, Lean Six Sigma etc.)

#### Skilled in:

- Microsoft Office.
- Verbal and written communication
- Organization, time management, and planning

#### Ability to:

- Speak in front of large groups and senior leaders
- Monitor and evaluate staff and contractor performance, and provide feedback, coaching and/or positive recognition



- Balance multiple initiatives simultaneously

#### **PHYSICAL REQUIREMENTS**

- Transition between a stationary position at a desk or work location and move about Metrolink facilities or other work site locations
- Operate tools to perform the duties of the position, such as computers, office equipment, and work-related machinery
- Transport equipment or boxes up to 25 lbs
- Exchange ideas by means of communication
- Visual acuity to detect, identify, and observe employees or train movement and any barriers to movement when working on or near railroad tracks
- Hear and perceive the nature of sounds when working on or near railroad tracks
- Balance, ascend/descend, climb, kneel, stoop, bend, crouch, or crawl within assigned working conditions and or locations

#### **Working Conditions**

Position requires work in a normal office environment with little exposure to excessive noise, dust, or temperature. Work may also be conducted in outdoor environments, at construction sites, Railroad Track and Right-of-Way environments, and warehouse environments, with possible exposure to individuals who are hostile or irate, moving mechanical parts, and loud noises (85+ decibels, such as heavy trucks, construction, etc.)

*Southern California Regional Rail Authority is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Authority will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.*

Last Updated: January 2026

