

METROLINK

PLEASE NOTE: All requests require a minimum of (6) six weeks to review and process.

Complete all questions below. Any missing information will delay processing. Fees will vary depending on production needs; however, the starting cost is \$20,000.

Date(s): _____

Location (select a station): _____ Other: _____

Total number of crew and cast members on site: _____

Hours of production (include prep time, load-in, production, and load-out schedules):

Scene description:

Will you require filming on the platform? Yes ___ No ___

Will there be gunfire/ weapons? Yes ___ No ___

Will you require train equipment to be stationary or moving? Stationary ___ Moving ___

Which train equipment are you looking to film with? Bombardier ___ Rotem ___

Description of filming equipment to be used (Types of cameras, booms, tracks, etc.):

Parking needs for any production/crew vehicles (box trucks, craft services, tow generators, etc.):

Email the completed form to filmrequest@scrra.net

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ONBOARD FILMING/ PHOTOSHOOT GUIDELINES

- Metrolink **DOES NOT** own the train stations or their parking lots. The respective Cities must be contacted for production requests. Permission is required from Metrolink to film on the train, station platforms, and Metrolink-owned facilities.
- After initial approval, a pre-production walk-through is required so production can understand the station and train equipment.
- Metrolink requires an executed agreement and completed insurance information before filming/ photography activities on board trains or at our Metrolink-owned maintenance facilities.
- Any filming that involves access to equipment or the railroad right-of-way will require successful advance completion of the Railroad Safety Training course.
 - This training ensures that the crew and actors will learn proper procedures to protect themselves against possible track dangers and will be coordinated with you upon permit approval.
 - A Right-of-Entry Permit will be required from Metrolink along with (provided by the submitting production company) insurance with monies to cover direct services such as Safety Training, Protective Flagging Services, and Administration Costs.
- Metrolink will need to review the overall film production concept in advance for filming approval.
- All productions require a mandatory safety briefing before work starts. All film crew members must attend.